

User guide for iPass applications







Introduction of Pass and Vehicle Entry Application on Webservice

As part of the pass digitalization plan, we have provided an alternative way for all Port User requiring entry to the port to apply PSA pass and vehicle entry permit online.

All port users can create an account and submit their applications anytime and anywhere.

Collection is available at PSA Pass Centre and offices.

This approach improves the flexibility, productivity and waiting time on application and collection.





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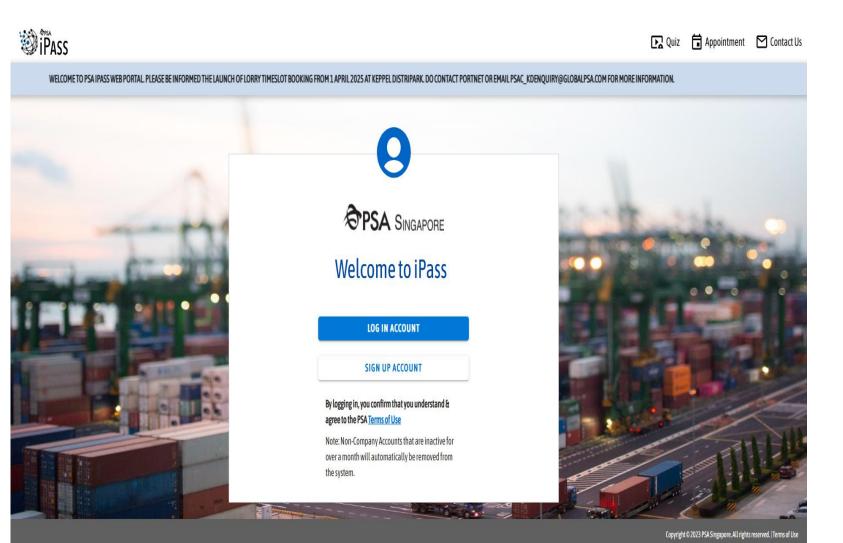
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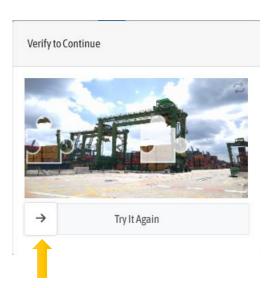


1) Creation/Sign up Account

1.1 For first time user, please sign up for a new account via 'Sign up Account'.

(if an account remains inactive for 30 days, it will be automatically removed from the system)





Slide the puzzle piece from left to right to fill the picture.



1.2 To create account

To continue, you need to read, agree to, and acknowledge the 'PSA Pass Terms and Conditions' and 'Privacy Notice' by clicking on the provided hyperlinks.





Sign up for IPASS account

To continue with your account creation, click to read and agree to the following:

PSA Pass Terms and Conditions

Privacy Notice

By clicking "AGREE", you acknowledged that you have read and agree to all of the above.

AGREE BACK

Sign up for IPASS account

To continue with your account creation, click to read and agree to the following:

PSA Pass Terms and Conditions

Privacy Notice

By clicking "AGREE", you acknowledged that you have read and agree to all of the above.

AGREE

BACK



Sign up for iPass account

Ø

Ø

Email∗

Password*

Re-enter password *

Full name*

Phone number*

Company Registered Name*

NEXT



There are two types of iPass accounts:

New User account: This is for applying for a temporary pass and vehicle entry permit only.

Existing PSA License Holder Company account: This is for applying for both permanent and temporary passes, as well as vehicle entry permits. To sign up for a company account, you must already have an existing PSA License.

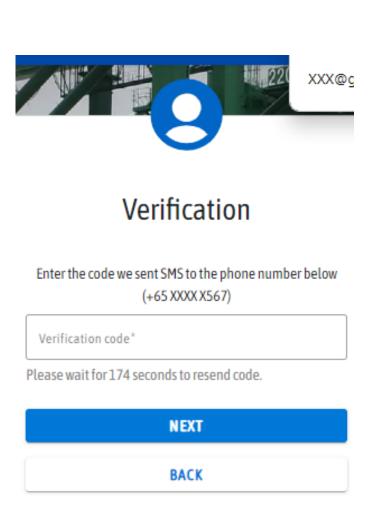


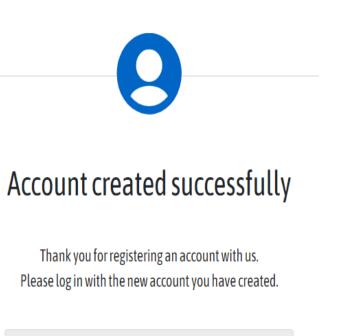
1.2.1 To sign up account as an 'New User'

To register for an iPass account, you need to enter your mobile number or email address.

If you have a Singapore-registered mobile number, an OTP will be sent to you via SMS. For foreign-registered mobile numbers, the OTP verification code will be sent to your email address.

Sign up for iPass account Please select the type of account you wish to apply for New User Existing PSA License Holder Company Email* Ø Password* Ø Re-enter password* Full name* Phone number* Company Registered Name* NEXT



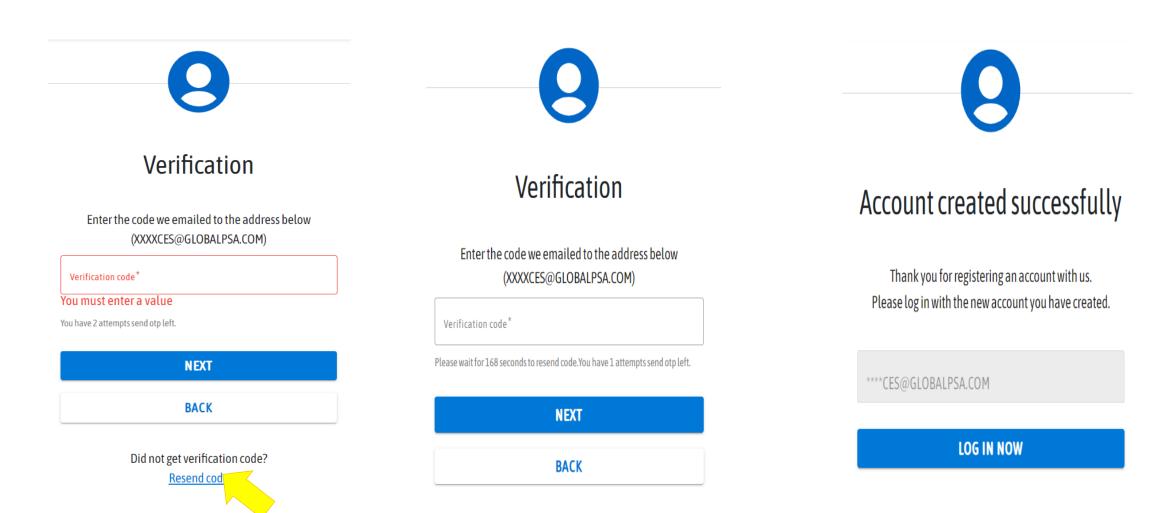


****CES@GLOBALPSA.COM

LOG IN NOW



If you didn't receive the verification code after 1 minute, you can click on "Resend code". The system will resend the OTP to either your registered local mobile number or email.





1.2.2 To sign up account as 'Existing PSA cense Holder Company'

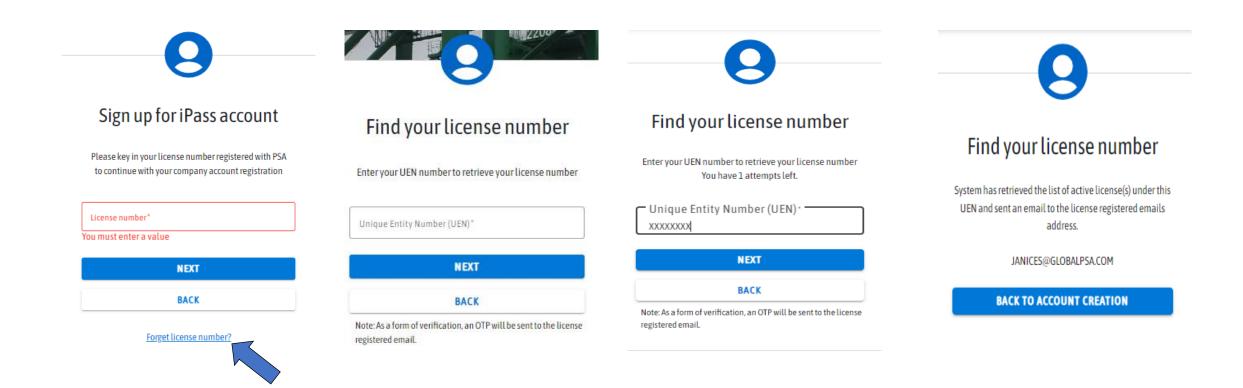
To sign up for an account, the company will need a valid PSA license with the Pass Centre. Make sure to fill in all the necessary details during the registration process.

Sign up for iPass account Please select the type of account you wish to apply for New User () Existing PSA License Holder Company Sign up for IPASS account Verification Email* Account created successfully Ø Password* Please key in your license number registered with PSA Enter the code we emailed to the address below to continue with your company account registration Thank you for registering an account with us. (XXXXCES@GLOBALPSA.COM) Ø Re-enter password* Verification code* - License number* 000000 Please log in with the new account you have created. LIC2023239004 Full name* Please wait for 120 seconds to resend code. You have 2 attempts send otp left. ****CES@GLOBALPSA.COM Phone number* NEXT NEXT BACK **LOG IN NOW** NEXT BACK **BACK** Forget license number?



1.2.3 To find PSA License number

If you're unsure about your license number, you can click on 'Forget license number?' and enter your UEN number. An OTP will be sent to the registered email under the PSA license.





Sample of email notification to request for PSA License Number

[New UMS][SIT]Request for PSA License Number



Message Classification: Confidential

Dear Sir/Madam,

You have requested to retrieve the list of license number(s) under your company UEN 321

Below is the list of license number(s)

License Number License Description License Expiry Ddate

30/11/

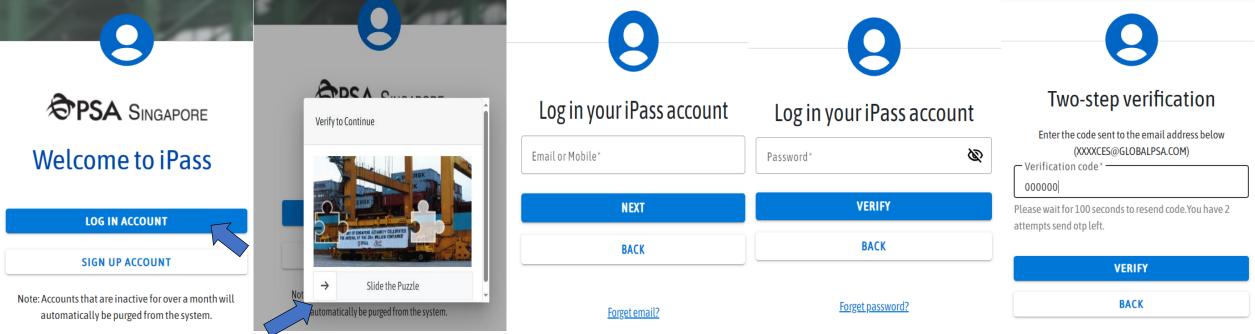
Disclaimer:

This email is confidential and may also be privileged. Any form of unauthorised use or dissemination is prohibited. Statements that do not relate to the official business of the company shall be understood as neither given nor endorsed by it. If you are not the intended recipient or if this email is otherwise sent to you in error, you should not disseminate, distribute, print or copy this email, and you should delete it immediately and notify us. Thank you.



2. Login to Account. (https://ipass.portnet.com/login)

You can enter either your registered mobile number or email address.



Log in with the password for your iPass account. An OTP will be sent to your registered email or local mobile number.



ANG ZHI MING

Appointment

Temporary Pass

Perm Pass

■ Vehicle Permit

⊑✓ License

\$ Payment

Safety Quiz

WELCOME TO PSA IPASS WEB PORTAL. PLEASE BE INFORMED THE LAUNCH OF LORRY TIMESLOT BOOKING FROM 1 APRIL 2025 AT KEPPEL DISTRIPARK. DO CONTACT PORTNET OR EMAIL PSAC_KDENQUIRY@GLOBALPSA.COM

Welcome back ANG ZHI MING!

Circulars and Safety Guide

03-18-2025: Review of PSA Safety Infringements

02-12-2025: Review of Pedestrian Movement at Wharf

01-11-2023: Circular on Safety Security Video

01-11-2023: Review of PSA Safety Enforcement

01-03-2023: Measures to Enhance Safe Operations Involving Ship Suppliers

01-11-2023: Possession of Contrabands & Prohibited Items

01-11-2023: High Visibility Vest Requirements

01-11-2023: bizSAFE Certification

Application Forms, Permits and FAQ

Combined PSA Temporary Pass/Temporary Vehicle Permit Application

Pass Fees and Application Processes

Pass and Permit Fees, Location and Payment method

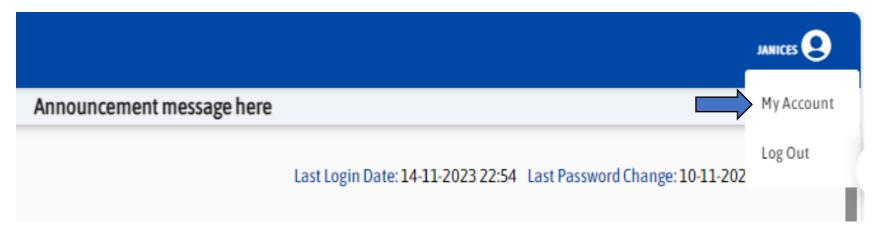




3. View/Edit account information

3.1.1 To view Account details

Click on 'My account' to edit the account information/delete account or to log out.



3.1.2 To edit Account details

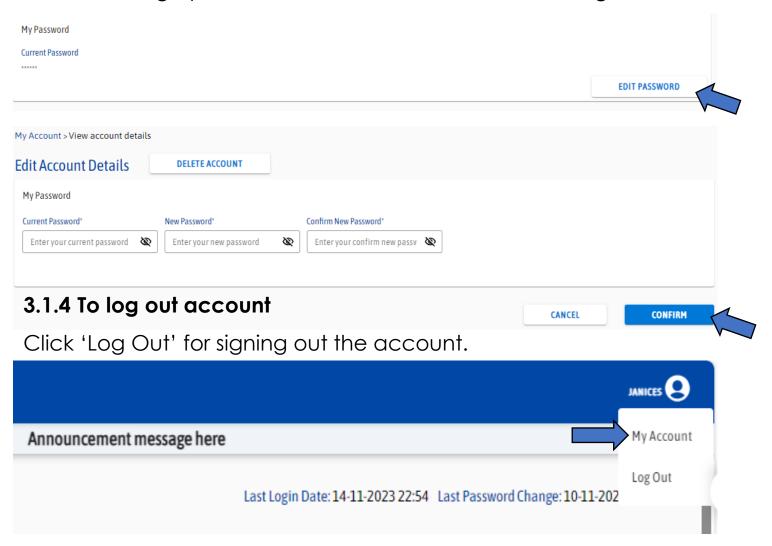
Click 'Edit Account details' to update as desired. Click 'Confirm' to save changes.





3.1.3 To edit/change password.

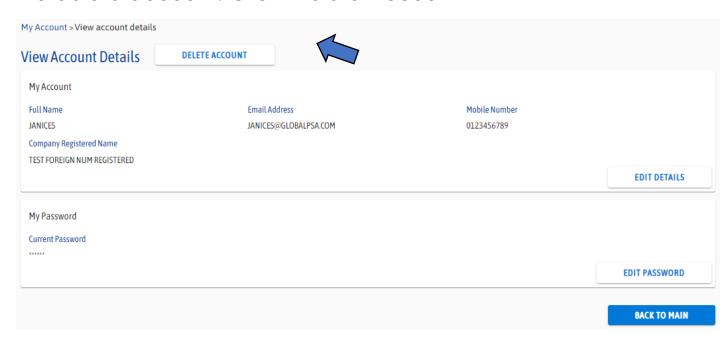
To edit/change password. Click 'Confirm' to save changes.



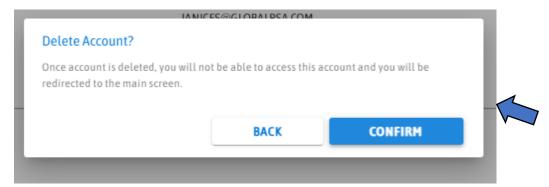


3.1.5 To delete account.

To delete account. Click 'Delete Account'



Once account is deleted, you will no longer be able to access the account. You will need to sign up for a new account if required. You will be redirected to the main page after clicking 'Confirm.





4) Applying Temporary Pass

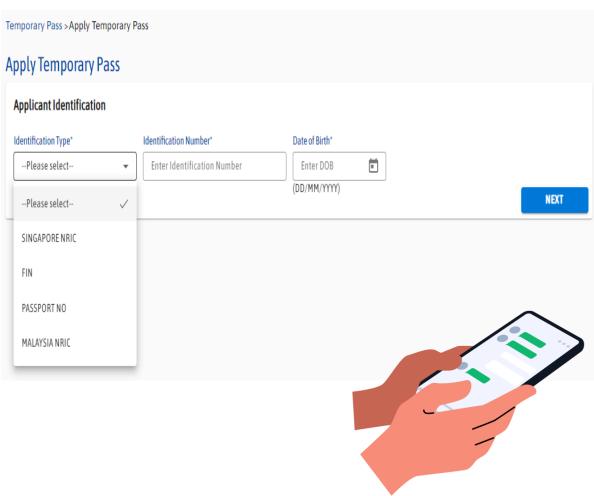
Click on 'Temporary Pass'





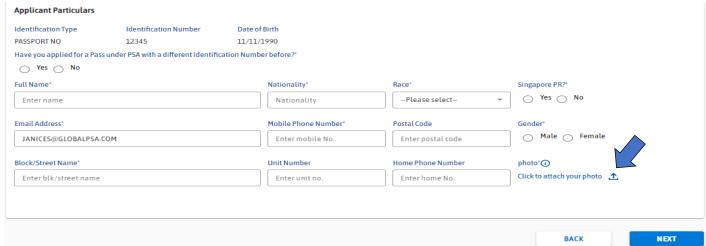
4.1 Applicant's details

Key in Applicant's Identification number and click 'Next'



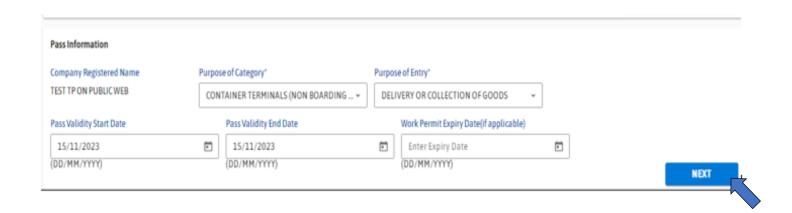


Fill in the Applicant Particulars and upload the applicant's photo as shown below. Once done, click 'Next' to proceed.



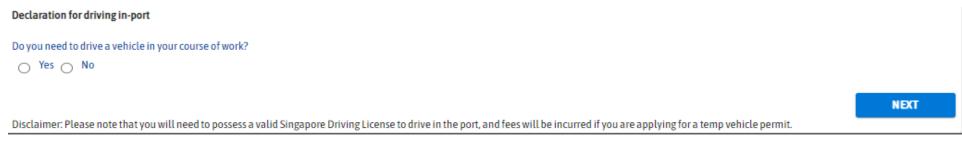
4.2 Pass information

Select the 'Purpose of Category', 'Purpose of Entry', and the pass validity Start and End dates. For Work Permit holders, you need to input the 'Work Permit Expiry date'. Click 'Next' once all the information is entered correctly.

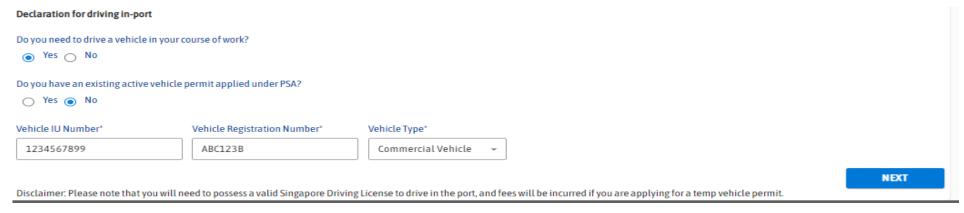




4.3 Driving in the Port



If you need to drive in the Port and do not have a valid vehicle permit, please fill in the vehicle details accordingly. Once done, click 'Next' to proceed.



4.4 To be advised on the estimated Pass fee

An estimated fee will be generated. If all the details are correct, click 'Next' to proceed.

Temporary Pass Estimated Fees Vehicle Permit Estimated Fees 510.9 \$11.99

Disclaimer: Please note that fee may subject to change upon collection of Temporary Pass (with Vehicle Permit, if applies).



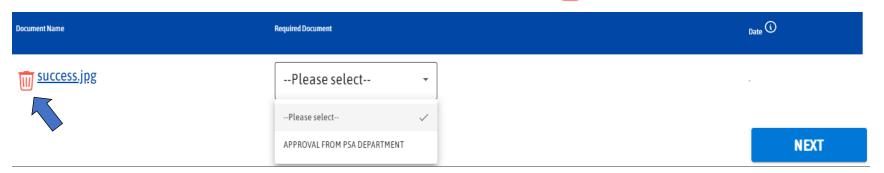
4.5 Upload supporting documents

Supporting documents are required for all applications. If you fail to provide the necessary documents, your application will be rejected. You can find the list of required documents under the "Please upload the required documents" header.



Once you have uploaded all the required documents, click 'Next'.

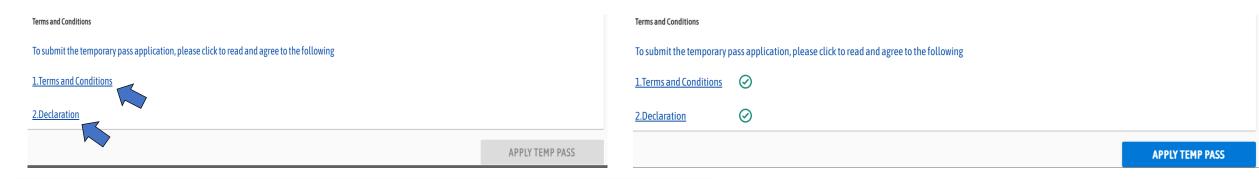
To delete any uploaded document, click on the icon 🧰





4.6 Acknowledgement of PSA's 'Terms and Conditions' and 'Declaration'

Before submitting the application, you need to acknowledge the PSA's 'Terms and Conditions' and 'Declaration'.



Temporary Pass > Apply Temporary Pass



Application submitted successfully

Your application number is TPA732293. Please refer to the email notification for important instructions and information.

4.7 Email on Collection Notice

[New UMS][SIT] Notification: PSA Temporary Pass / PSA Pass Applied



psac-passsyssupport@globalpsa.com To JANICE SHO, SERD



Online Pass Applications System

The application is successfully submitted for applicant[s]: PASSPORT NO/1234/TEST 2ND APPL

Your Application number is TPA732385

Please note the following:

- (i) This application is subject to a verification and approval process during collection; and
- (ii) For boarding of vessel, the TP will be issued only when the vessel is berthed alongside or the validity period of TP will only commence after the vessel's latest available estimated time of arrival.
- (iii) Collection of TP can be done at all pass offices (refer to the locations below).

Please bring along the following:

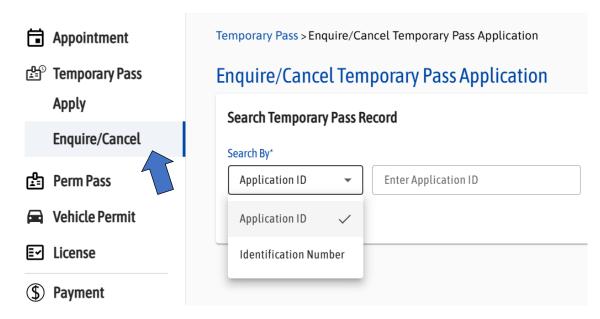
- (i) Print out copy of this email notification.
- (ii) A letter by the applicant's employer on such employer's letterhead and addressed to the Officer-in-Charge of PSA Pass Centre, stating the following:
- The applicant's name;
- (2) The applicant's NRIC number (for Singapore Citizen or Permanent Resident) or Passport number (for foreigner);
- (3) The applicant's FIN, Work Pass / S Pass or Employment Pass number (if applicable);

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5. Enquire Temporary Pass Application

To check the status of your temporary pass application, click on 'Enquire Temp Pass' and enter your application ID or Identification number. Then, click 'Search'.

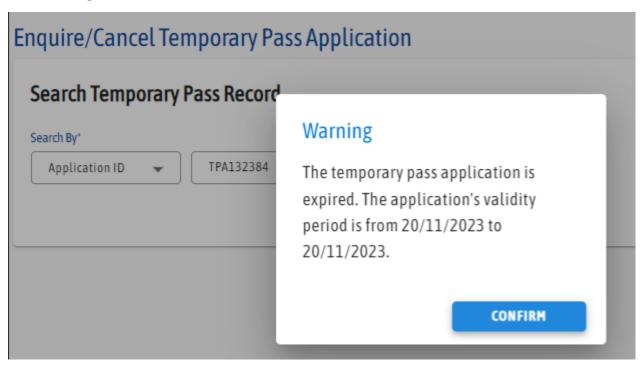






Expired temporary pass application

You won't be able to inquire about expired temporary pass applications. An error message will be displayed if you try to do so.



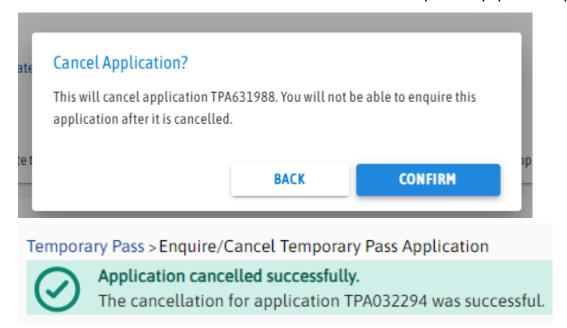


6. Cancel Temporary Pass Application

If you wish to cancel the application, click on 'Cancel Application'. Otherwise, you can return to the search page by clicking on 'Back to Search' to inquire about other applications.



Click 'Confirm' for cancellation of temporary pass application.





7. Forget Email Address

If you have forgotten your account login, click on 'Forget email' and enter your Singapore-registered mobile

number.

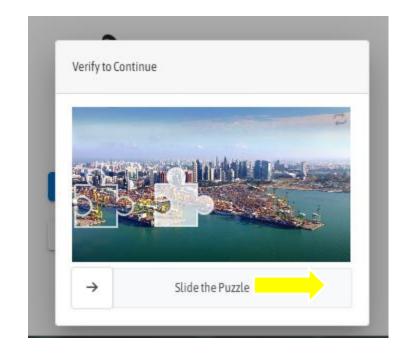


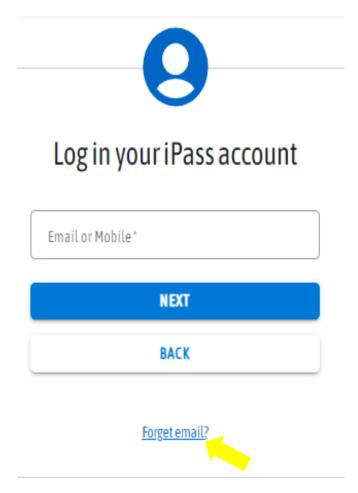


Welcome to iPass



Note: Accounts that are inactive for over a month will automatically be purged from the system.

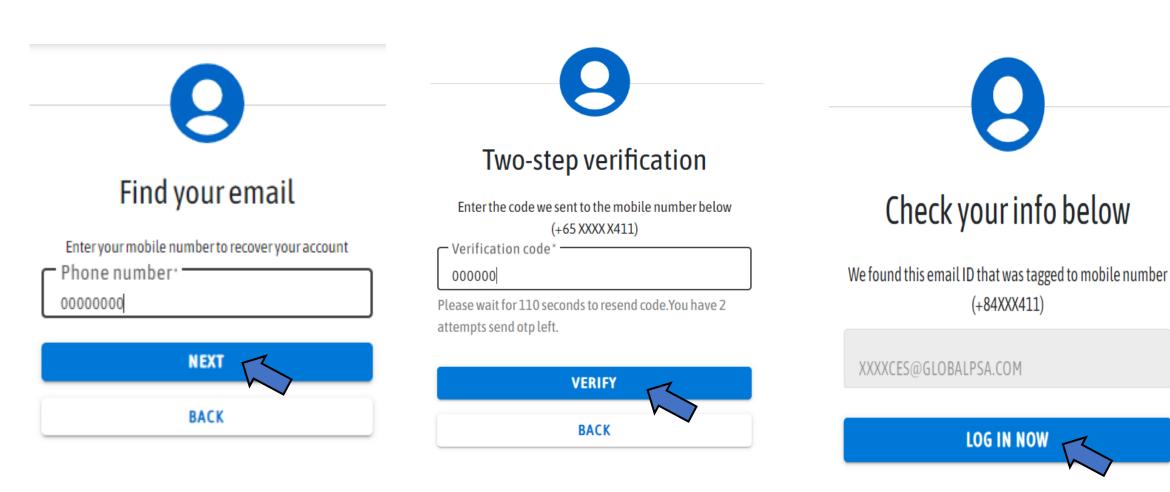






An OTP will be sent via SMS to your Singapore-registered mobile number.

For non-Singapore registered mobile numbers, please contact the PSA Pass Centre during operating hours for further assistance. The registered email will be shown. Click 'log in' to proceed.



Send code via email



8. Forget password

If you have forgotten your account password, click on 'Log in Account' and enter your email address. Then, click 'Next'.



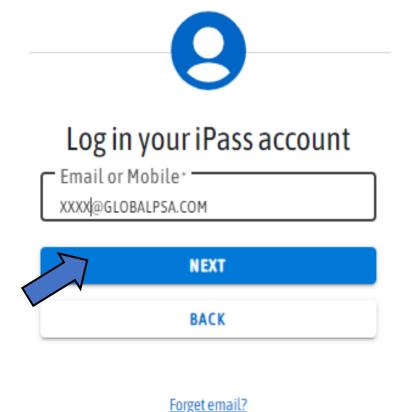


Welcome to iPass



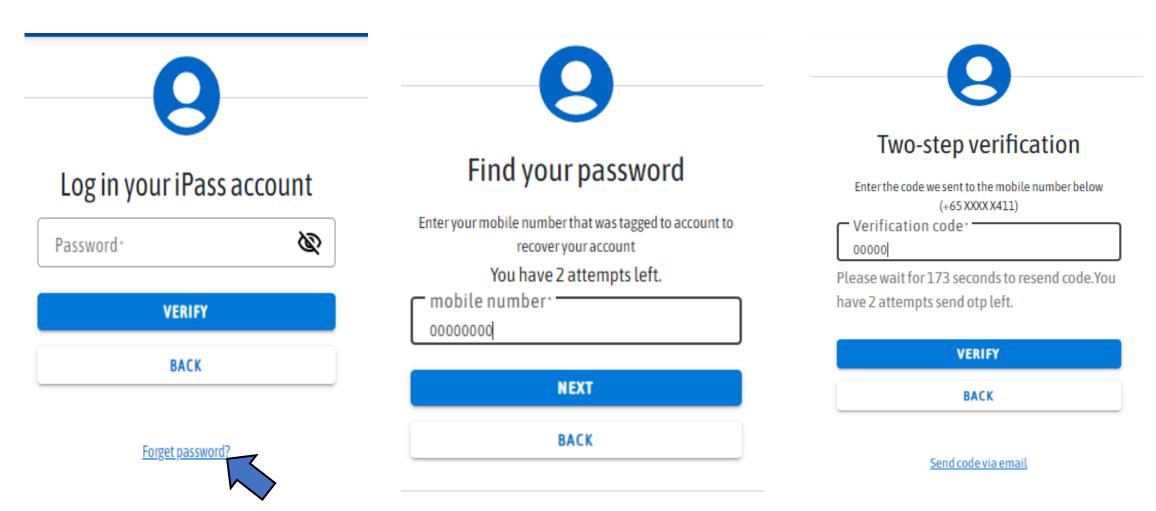
Note: Accounts that are inactive for over a month will automatically be purged from the system.





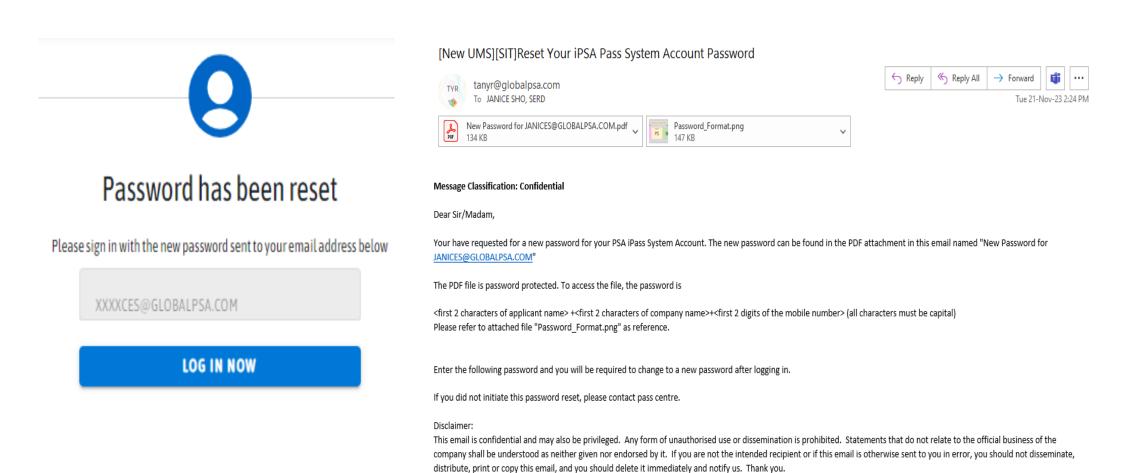


Click on "Forget Password". An OTP will be sent to your Singapore-registered mobile phone number. You can also retrieve the password via email. After logging in, you will be required to reset your password. Please note that you will have 3 attempts to reset your password. If you exceed these attempts, your account will be locked.





Your registered email will receive a notification to reset your password. Please make sure to follow the indicated password format to reset your password.





To open the password file (protected PDF file), please enter the first 2 characters of the account name, followed by the first 2 characters of the company name, and the first 2 digits of the phone number.

The default password is case sensitive. Please make sure to enter it exactly as shown.



PSA Corporation Limited

1 Harbour Drive #03-00 PSA Horizons Singapore 117352 Tel +65 62747111 www.singaporepsa.com Company Registration No: 199706229Z

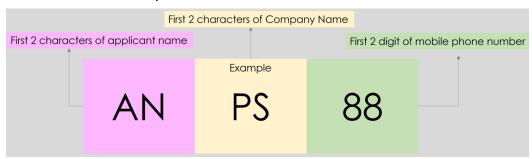
21/11/2023

Dear Sir/Madam,

Your new account password is: DJ9v}%w<Bal

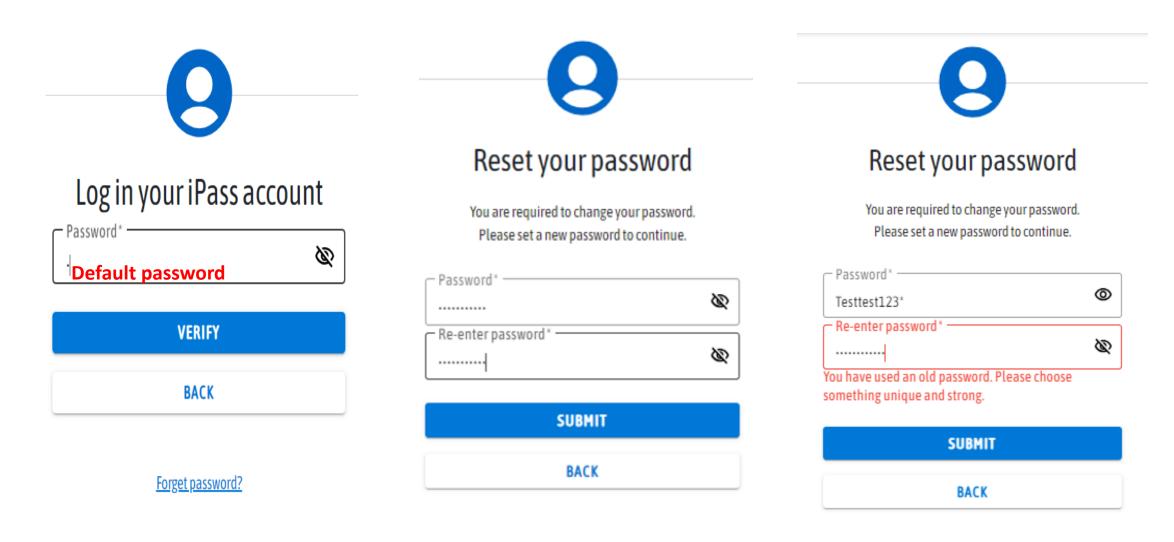
Thank you. PSA Pass Centre

Sample of Password format





Please enter the password that was sent to you. Remember, your new password must be unique and cannot be the same as any of your previous passwords.





9. Forget/ Erroneous keyed OTP

If the One-Time Password (OTP) is resent three times, your account will be locked, and you will not be able to access it.



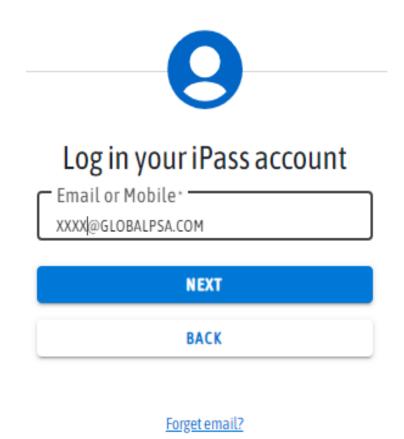


Welcome to iPass



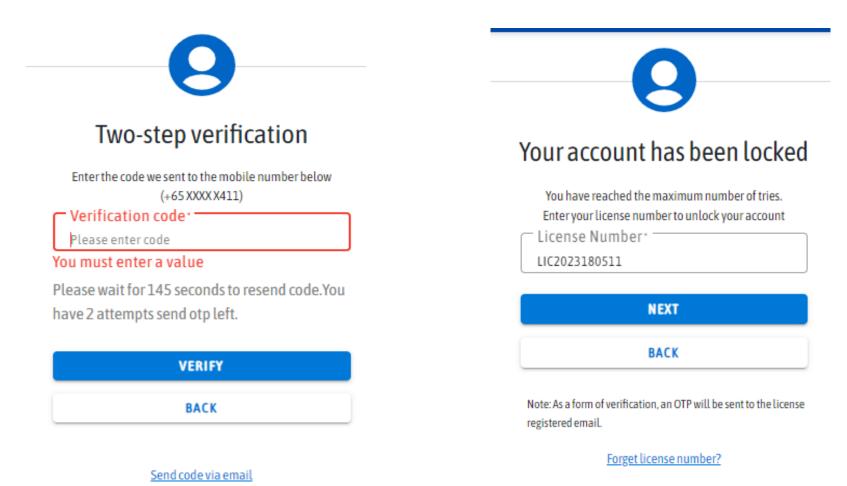
Note: Accounts that are inactive for over a month will automatically be purged from the system.





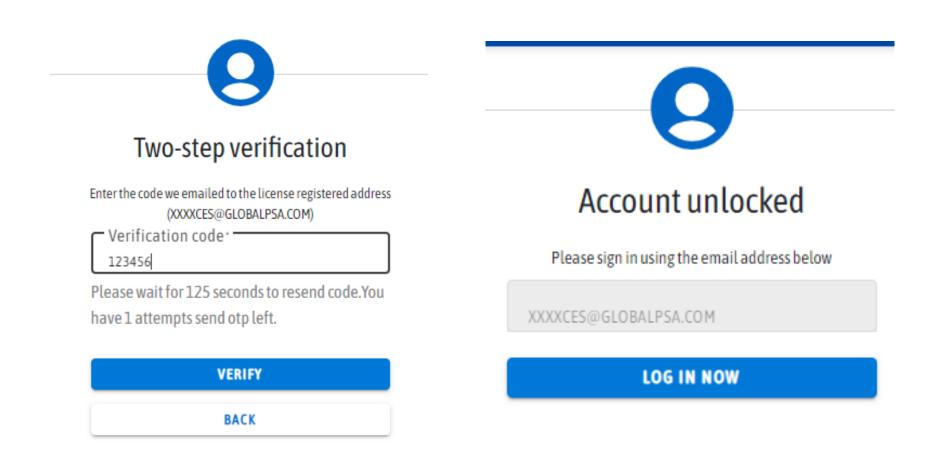


If the One-Time Password (OTP) is entered incorrectly three times, your account will be locked. You will need to follow the necessary steps to unlock your account.





Enter the OTP sent to your registered email. Click 'Verify' to unlock your account.





Did you know?

To return to the Main Page, just click on the 'iPass' icon.









Perm Pass

Vehicle Permit

License

Payment

Safety Quiz

Contact Us

SLOT BOOKING FROM 1 APRIL 2025 AT KEPPEL DISTRIPARK. DO CONTACT PORTNET OR EMAIL PSAC_KDENQUIRY@GLOBALPSA.COM FOR MORE INFORMATION.

Welcome back ANG ZHI MING!

Circulars and Safety Guide

03-18-2025: Review of PSA Safety Infringements

02-12-2025: Review of Pedestrian Movement at Wharf

01-11-2023: Circular on Safety Security Video

01-11-2023: Review of PSA Safety Enforcement

01-03-2023: Measures to Enhance Safe Operations Involving Ship Suppliers

01-11-2023: Possession of Contrabands & Prohibited Items

01-11-2023: High Visibility Vest Requirements

01-11-2023: bizSAFE Certification

Application Forms, Permits and FAQ

Combined PSA Temporary Pass/Temporary Vehicle Permit Application

Temporary Pass Sponsor Letter Template

PSA Pass Application & Renewal Form

PSA Car Entry Permit ("PSA CEP" (Type D / E / F) / PSA Commercial Vehicle Entry Permit "PSA CVEP"

PSA License

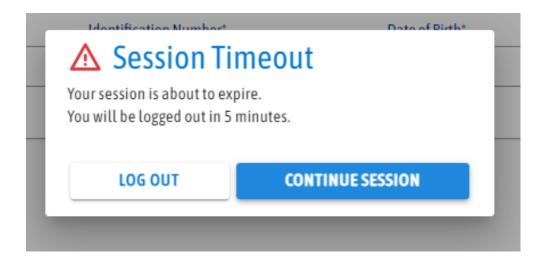
Pass Fees and Application Processes

Pass and Permit Fees, Location and Payment method **Application and Collection Processes** Terms and Conditions



Did you know?

If your session remains idle for 10 minutes, a pop-up dialog will appear. To stay in the same session, click 'continue session'. To log off, click 'log out'. If you don't make a selection within 5 minutes, you will be automatically logged out.





E-appointment & Queue system

Why wait in the queue?

For any permanent passes and permits applications paid online via Paynow, you can now skip the queue by visiting the iPass appointment booking page. Book your appointment today to save time!



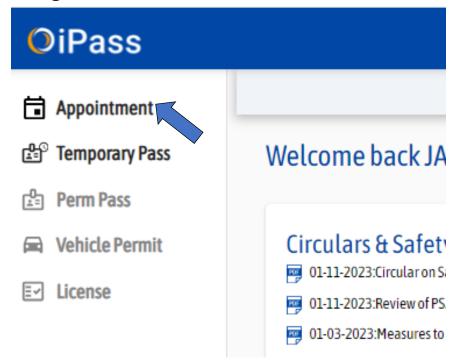


11. Book Appointment (Only applicable to applications where the fees are paid online via Paynow)

To book an appointment, you can visit the iPass website or simply log on to the iPass Portal. This will allow you to schedule your appointment conveniently.

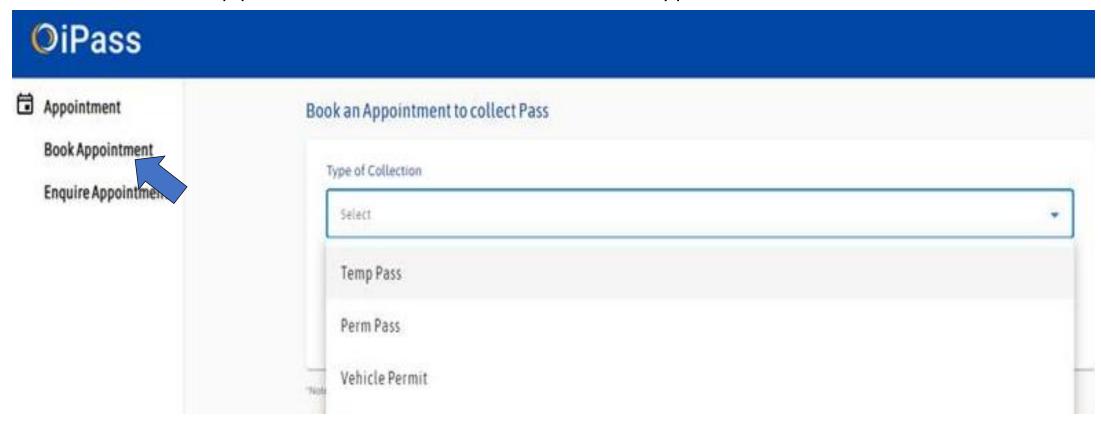
Website: https://ipass.portnet.com/login **OiPass** Appointment Book an Appointment to collect Pass Book Appointmen Type of Collection **Enquire Appointment** Select Application ID Enter your application ID (Existing approved application is required) 'Note that booking of appointment is only applicable for collecti

Log in under iPass Portal.

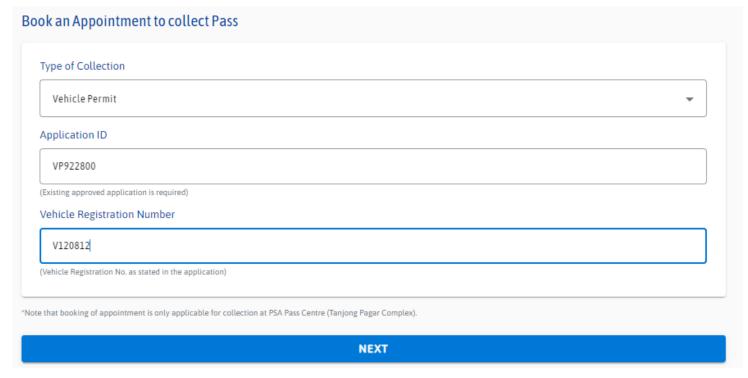




Click on 'Book Appointment' and then select the 'type of Collection'.







Here are some tips for booking an appointment:

For Permanent applications, enter the application ID number 'PPXXXXXXX' and the mobile number of the applicant as declared in the application.

For vehicle applications, enter the application ID number starting with 'VPXXXXXX' and the vehicle number.



Captcha puzzle

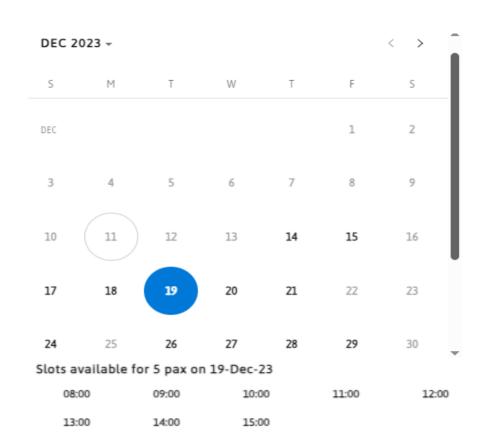
Slide the puzzle piece from left to right to fill the picture.





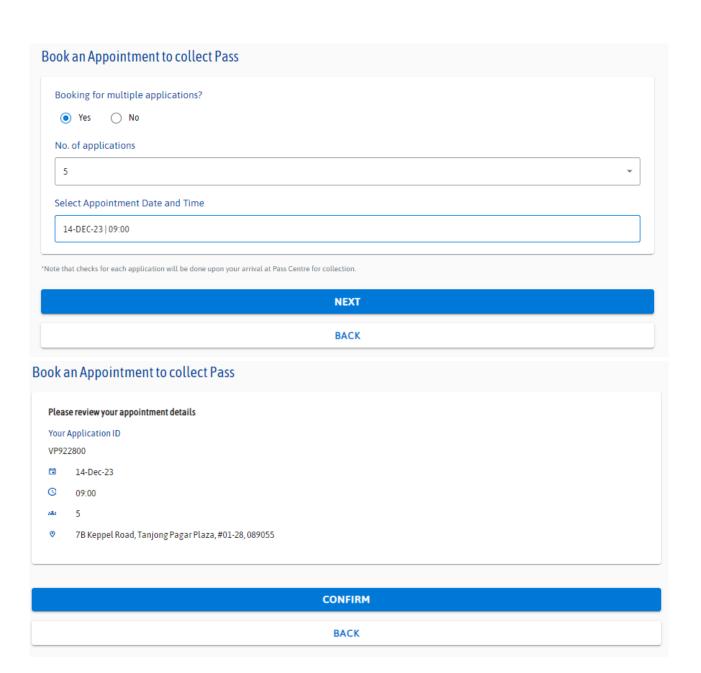


- When scheduling an appointment for multiple collections, choose "yes"; otherwise, select "no".
- Choose the appropriate date and time.
- You can reserve a maximum of 10 appointment slots with one application ID number. However, ensure that you only book the number of slots that you actually need.





Select 'Next' to move on to the following page. Press 'Confirm' to finalize the appointment.





You will receive the e-Appointment ID through email or a mobile number registered in Singapore.



Your Appointment ID is AP400071.

For rescheduling and cancelling of appointment, you may use the 'Enquire' feature.

Please be on time for your appointment, otherwise the appointment will be invalid. Upon your arrival at Pass Centre, please scan the QR code and fill in your Appointment ID to get a priority number.

BACK TO MAIN



Below is a sample of the appointment details that you will receive in your email inbox or mobile phone number.

[New UMS][SIT]Your Appointment is Booked





Dear MA RONG JIAO,

Your booking is confirmed.

Appointment ID: AP300077

Date: 11/12/2023 Time: 21:00 No. of pax: 1

Location: PSA Pass Centre, No. 7B Keppel Road #01-28, Tanjong Pagar Complex, Singapore 089055

Disclaimer:

This email is confidential and may also be privileged. Any form of unauthorised use or dissemination is prohibited. Statements that do not relate to the official business of the company shall be understood as neither given nor endorsed by it. If you are not the intended recipient or if this email is otherwise sent to you in error, you should not disseminate, distribute, print or copy this email, and you should delete it immediately and notify us. Thank you.

([New UMS]) Booking confirmed.

Appointment ID: AP300051

Date & Time: 11/12/2023 12:00

No. of pax: 1

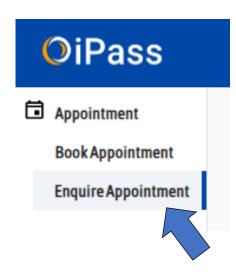
Location: PSA Pass Centre, No. 7B Keppel Road #01-28, Tanjong Pagar

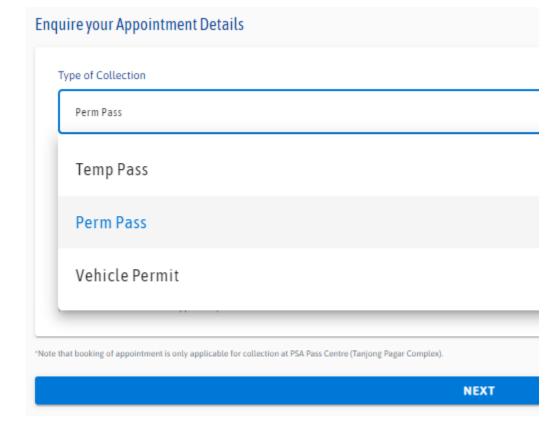
Complex, Singapore 089055



12. Enquire Appointment

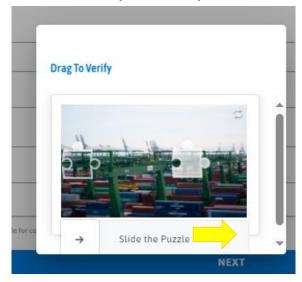
To check your appointment, choose 'Type of Collection' and input the necessary details. Then click 'Next'.







Slide the puzzle piece from left to right to fill the picture.



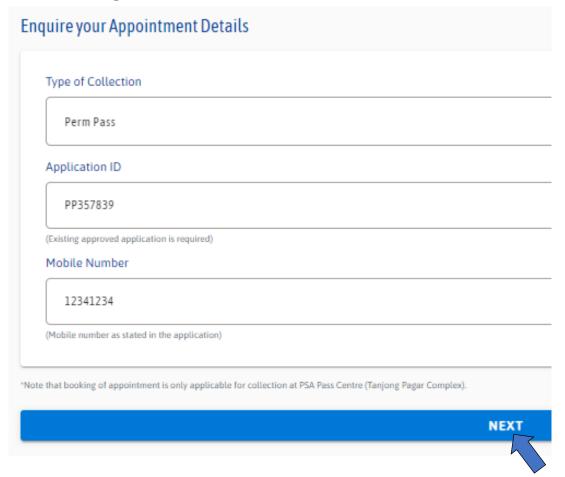
Details of your scheduled appointment will be displayed.

Find the state of the state of



13. Reschedule Appointment

To change your appointment, visit 'Enquire Appointment' and enter the necessary information.

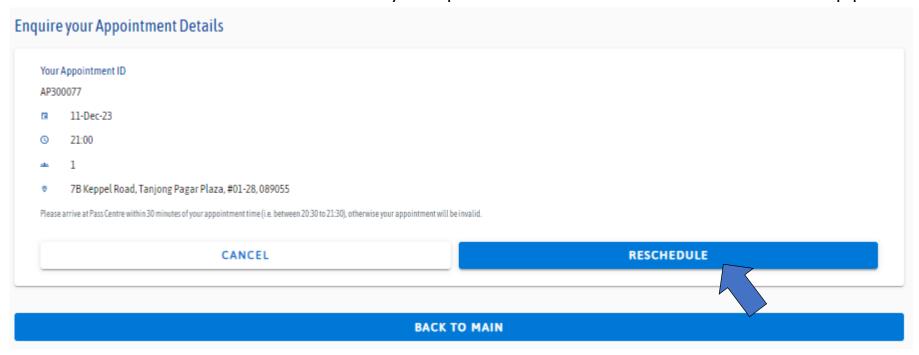




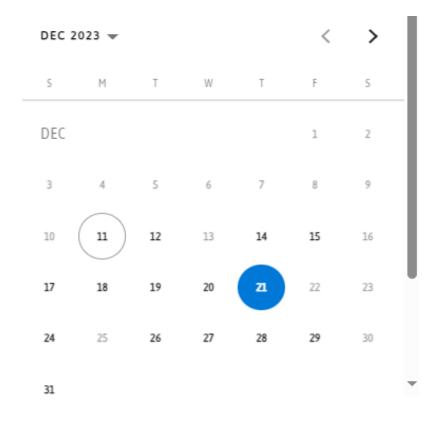
Slide to complete the puzzle.



Press 'Reschedule' and choose your preferred date and time for the appointment.







Use the calendar to select your new desired date and appointment time slot.



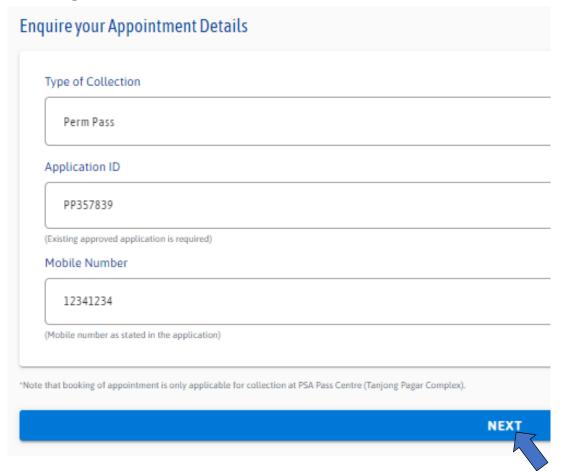
C CLOSE NEXT

12:00



14. Cancel Appointment

Navigate to 'Enquire Appointment' and enter the necessary information.

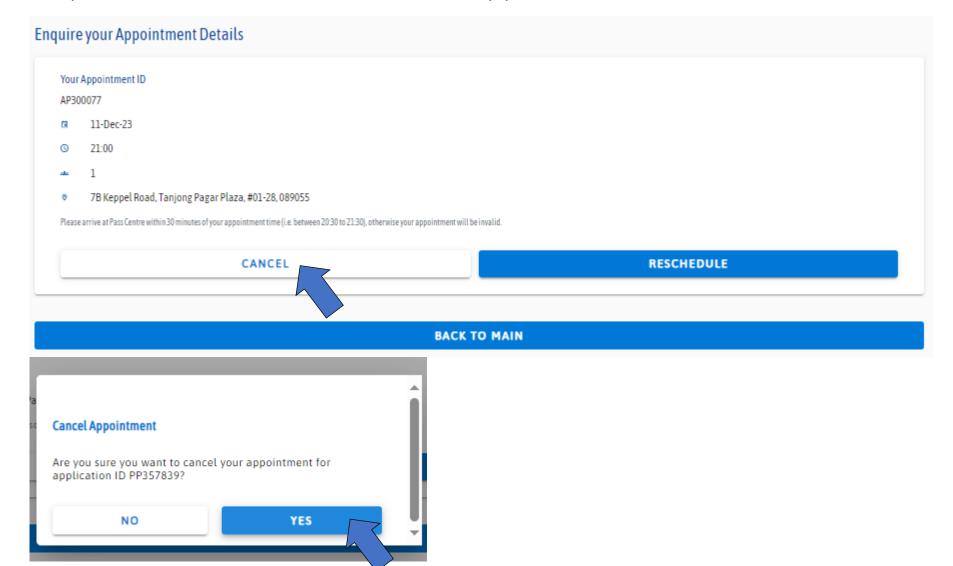




Slide to complete the puzzle.

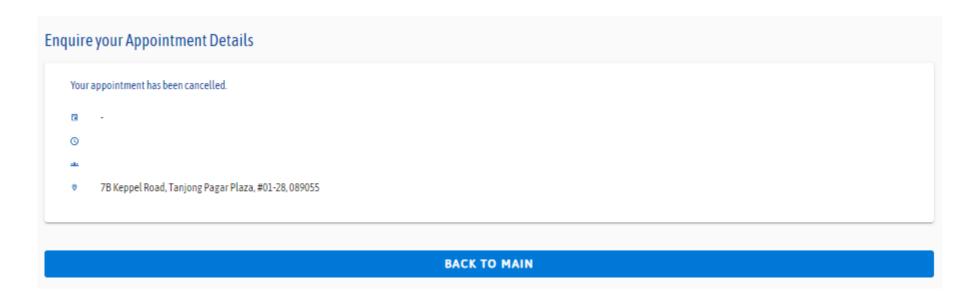


Select 'Cancel' and a confirmation box will pop up to verify your cancellation. Click 'Yes' to proceed. Be aware that once the appointment is cancelled, it cannot be undone.





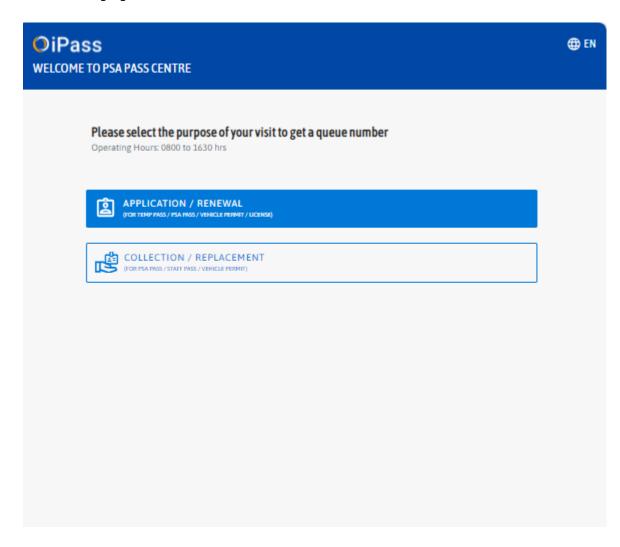
You will be taken to a page confirming that the appointment has been cancelled.





15. Take Priority Queue Number with Appointment

On the designated collection day at the TPC pass centre, input your mobile number and appointment ID to receive a queue number that begins with "P".







ANG ZHI MING

Appointment

Temporary Pass

Perm Pass

Vehicle Permit

E✓ License

2.001.00

Payment

Safety Quiz

Contact Us

Welcome back ANG ZHI MING!

WELCOME TO PSA IPASS WEB PORTAL. PLEASE BE INFORMED THE LAUNCH OF LORRY TIMESLOT BOOKING FROM 1 APRIL 2025 AT KEPPEL DISTRIPARK. DO CONTACT PORTNET OR EMAIL PSAC_KDENQUIRY

Circulars and Safety Guide

03-18-2025: Review of PSA Safety Infringements

02-12-2025: Review of Pedestrian Movement at Wharf

01-11-2023: Circular on Safety Security Video

01-11-2023: Review of PSA Safety Enforcement

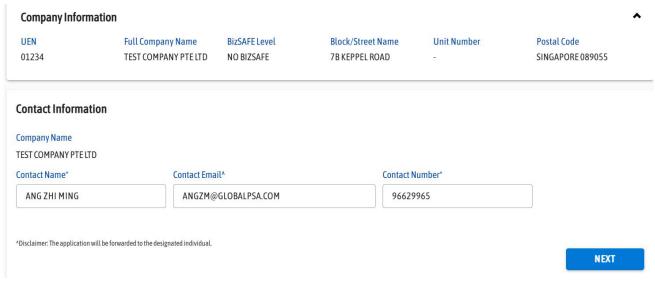
01-03-2023: Measures to Enhance Safe Operations Involving Ship Suppliers

01-11-2023: Possession of Contrabands & Prohibited Items

01-11-2023: High Visibility Vest Requirements

01-11-2023: bizSAFE Certification

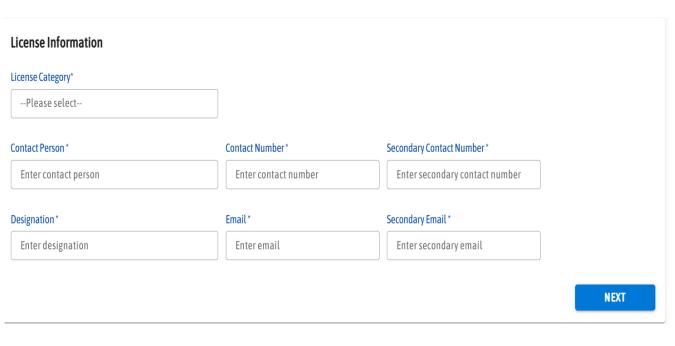




Verify that the company name and address are accurate. Amend if required.

Fill in the contract name, email address, and contact number.

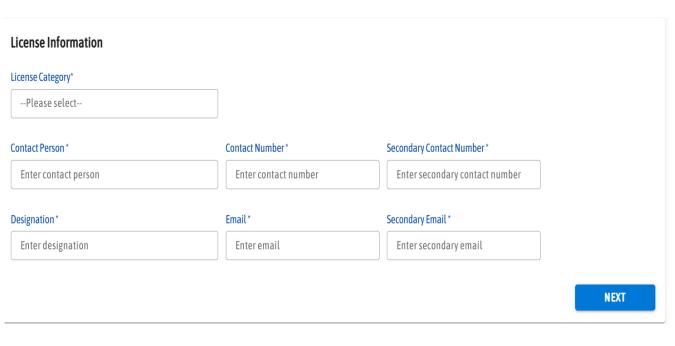




Select the appropriate license category and provide the details for the primary contact person for this license. It is also advisable to include the contact information for a secondary individual.

If there is a contract duration, please indicate the number of years for this license, as the expiry date will be linked to the contract date.

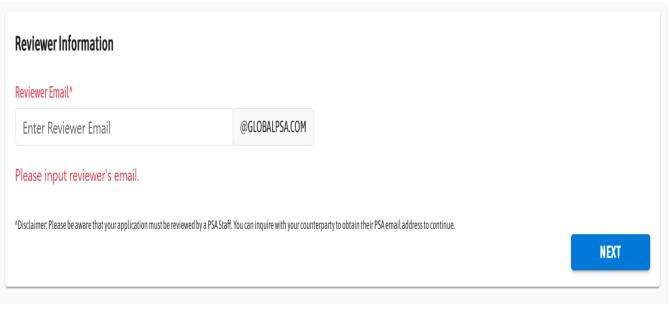




Select the appropriate license category and provide the details for the primary contact person for this license. It is also advisable to include the contact information for a secondary individual.

If there is a contract duration, please indicate the number of years for this license, as the expiry date will be linked to the contract date.





The reviewer is the PSA representative who has contacted your company regarding the product or service. Kindly provide the email address of the reviewer.

To have the license forwarded to the pass centre for reviewal, please use the email address

psac_passcentre1@globalpsa.com.



Documents Upload

Please upload the required documents (1) *

- 1. COMPANY LETTER INDICATING BUSINESS ACTIVITIES TO OPERATE WITHIN THE PORT
- 2. EMAIL ENDORSEMENT FROM RELEVANT PSA DEPARTMENTS
- 3. MOST UP-TO-DATE ACRA BIZFILE (WITHIN 6 MTHS)

Click to upload your files 1

Please upload the documents requested by the system, which includes:

- A company letter specifying the type of business activity conducted in PSA.
- The Business ACRA from Bizfile, ensuring that the activity performed in PSA matches the activity declared in ACRA.
- An LOA, if there is a contract with PSA.
- For contract with government agency, please obtain a supporting letter.



















Safety Quiz

Contact Us

WELCOME TO PSA IPASS WEB PORTAL. PLEASE BE INFORMED THE LAUNCH OF LORRY TIMESLOT BOOKING FROM 1 APRIL 2025 AT KEPPEL DISTRIPARK. DO CONTACT PORTNET OR EMAIL PSAC_KDENQUIRY@GLOBALPSA.COM

Welcome back ANG ZHI MING!

Circulars and Safety Guide

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01-11-2023: Possession of Contrabands & Prohibited Items

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01-11-2023: bizSAFE Certification

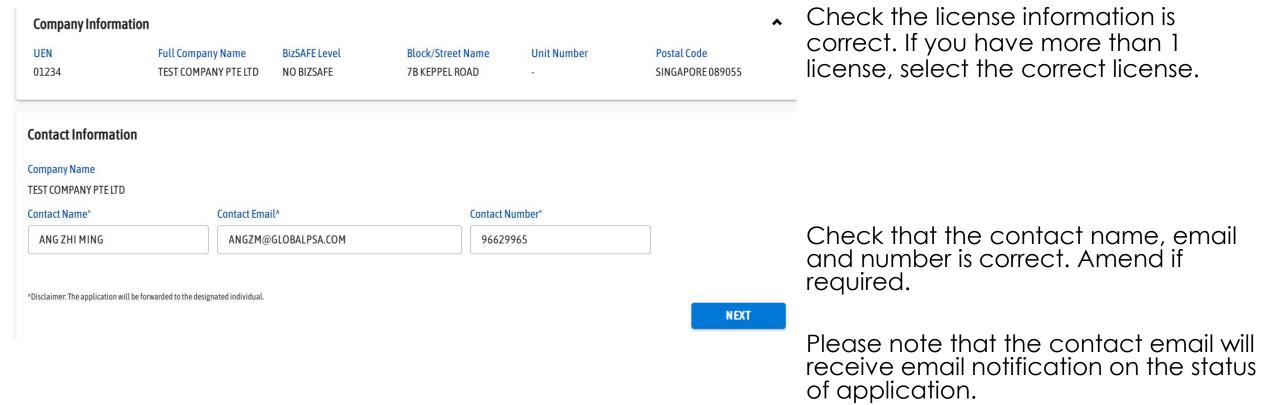
Application Forms, Permits and FAQ

Combined PSA Temporary Pass/Temporary Vehicle Permit Application

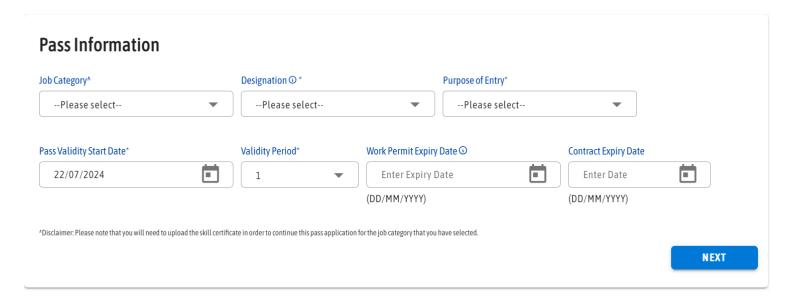
Pass Fees and Application Processes

Pass and Permit Fees, Location and Payment method



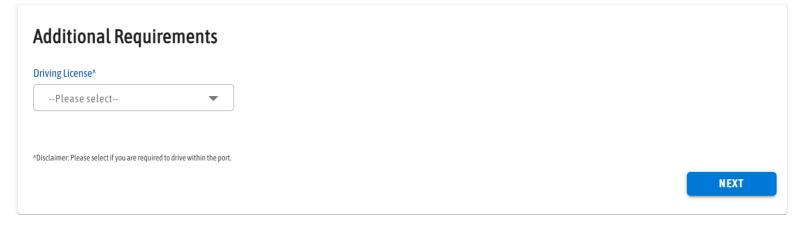






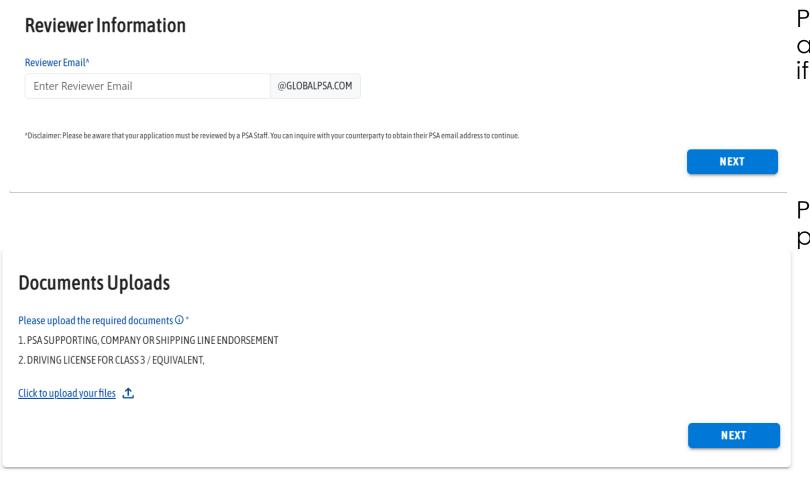
Select the correct category, designation and purpose of entry.

Choose the pass validity period of 1 or 3 years. Indicate the work permit expiry date if the pass holder is a work permit holder.



If you are driving into the port, please select the correct driving license category.



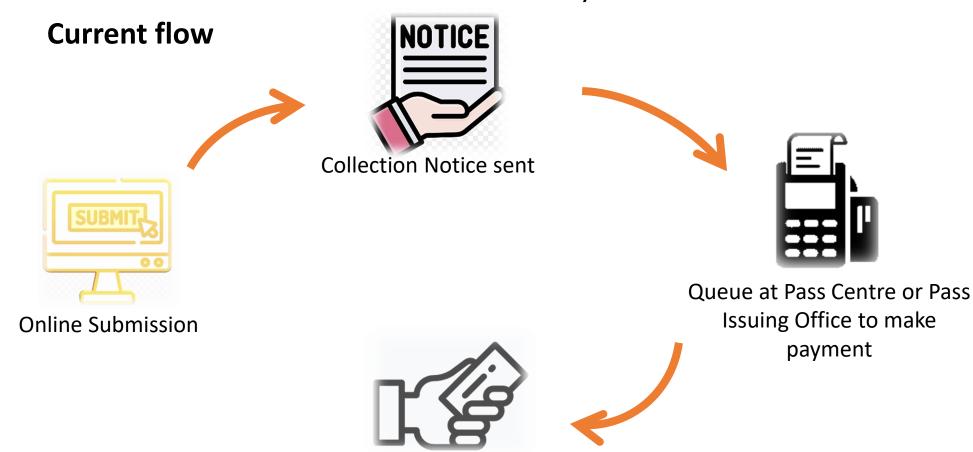


Please enter the PSA's reviewer email address. Check with the liaison officer if you are unsure on the email address.

Please upload the required documents prompted.



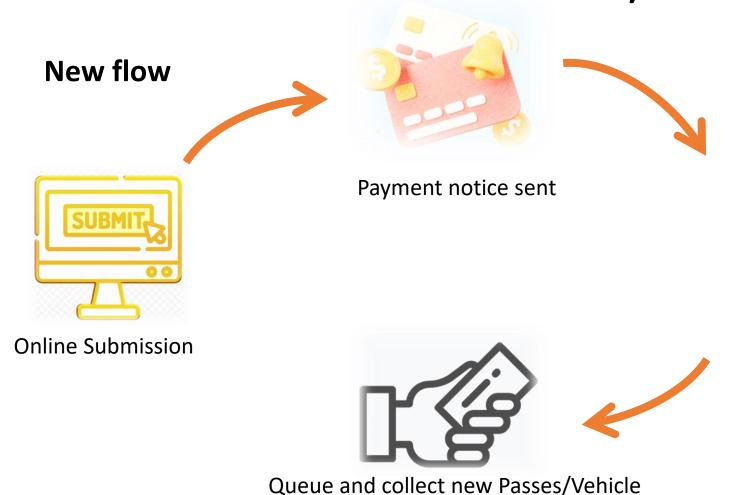
Transition to Online Payment



Queue and collect new Passes/Vehicle permits.



18. Online Payment via Paynow Transition to Online Payment





Payment can be made online via Paynow or charge to company Billing Account.

Queue and collect new Passes/Vehicle permits.



Once your application is

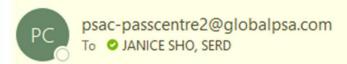
approved, you will get an

payment.

email notification about the

18. Online Payment via Paynow

[New UMS][SIT]PAYMENT NOTIFICATION





Sun 10:36 PM

Payment of PSA Vehicle permit: 20241124VAN001

Dear ACE PTE LTD,

We are pleased to inform you that the PSA vehicle permit application VP524149; BX123 under ACE PTE LTD LIC2024266511 is approved and pending for payment. You are required to complete the payment first before you can collect the PSA vehicle permit.

Payment can also be made physically at Pass Centre via NETS, Cash Card and PayNow. To avoid longer waiting time to queue for payment, we encourage you to make payment online.

Туре	Validity Period	Apply Application Fee
PSA CEP(TYPE D)	1 year or part thereof	\$10.00 per month or part thereof
PSA CEP(TYPE E)	1 year or part thereof	\$60.00 per month or part thereof
PSA CEP(TYPE F)	1 year or part thereof	\$1.00 per month or part thereof
PSA CVEP	1 year up to 5 years	\$30.00 per year or part thereof
All fees subjected to GST		

For more information on collection of PSA vehicle permit, you may refer to the collection notice.

Thank you.

Yours faithfully PSA Pass Centre

"This is an auto-generated e-mail. Please do not reply directly to this email. For enquires, you may call us at 6321 1809/6321 1975 or write to us at osaccentre1@globalpsa.com. For more information on pass applications, please visit us at https:// ipass.portnet.com /login/





Functions of Payment module

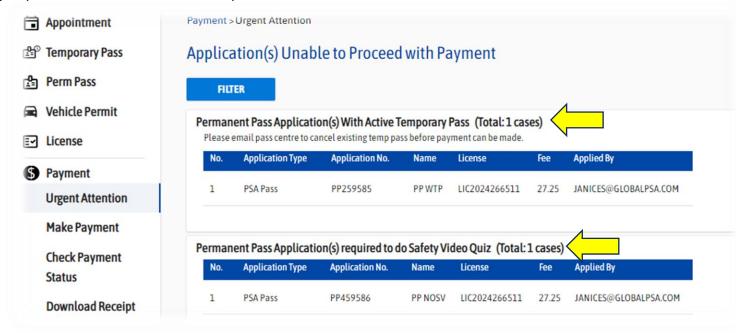
- Urgent Attention Highlight existing application(s) that requires you to follow up before you are allowed to make payment.
- Make Payment List of applications that are ready for payment to be made.
- Check Payment Status Check status of payment paid online via Paynow.
- Download Receipt Download receipts for payment that is paid online via Paynow.



❖ Urgent Attention:

There are two types of follow-ups to be performed:

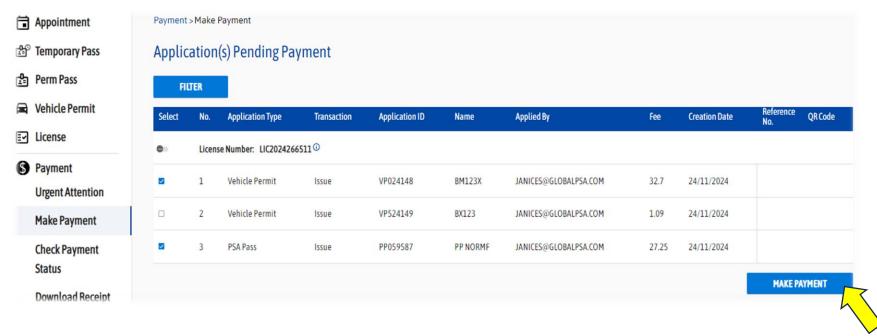
- **Perm Pass application with active Temporary pass:** You need to cancel the existing temporary pass held by the applicant. To do this, send an email to the pass centre requesting the cancellation.
- Perm Pass application required to do safety video quiz: You must complete the safety video quiz before you can make the payment and collect the pass.





Make Payment

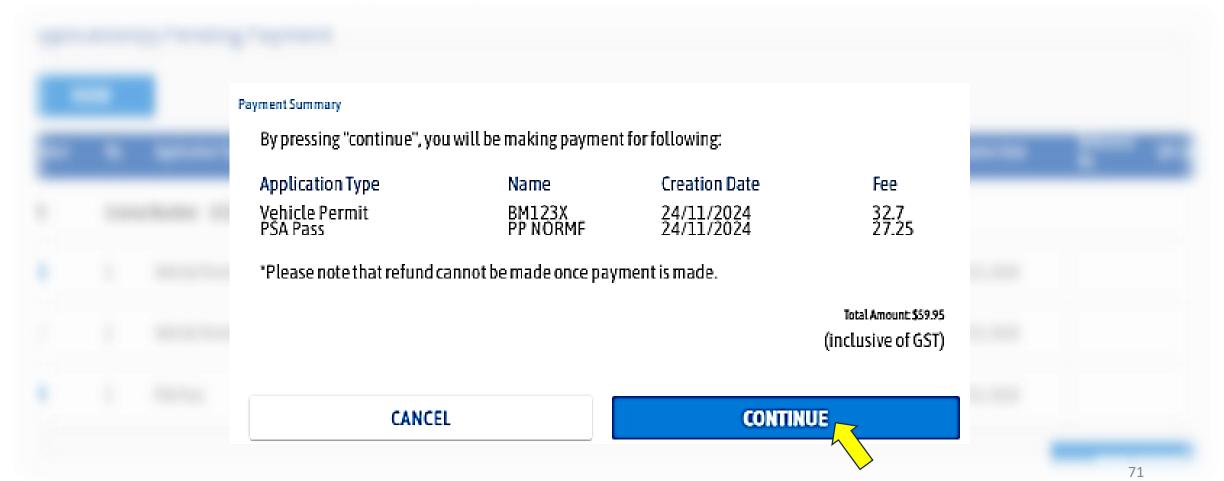
- Select the applications you wish to pay for by checking the corresponding checkboxes.
- Click on the "Make Payment" button to proceed.





After clicking "Make Payment," a pop-up box will appear displaying the list of applications you have selected for payment. Click "Continue" to proceed. The actual amount payable will be shown.

Please note that refunds cannot be made once payment is completed.





There are two types of payment methods available:

Pay via 'Paynow': A QR code will be generated for you to make the payment.

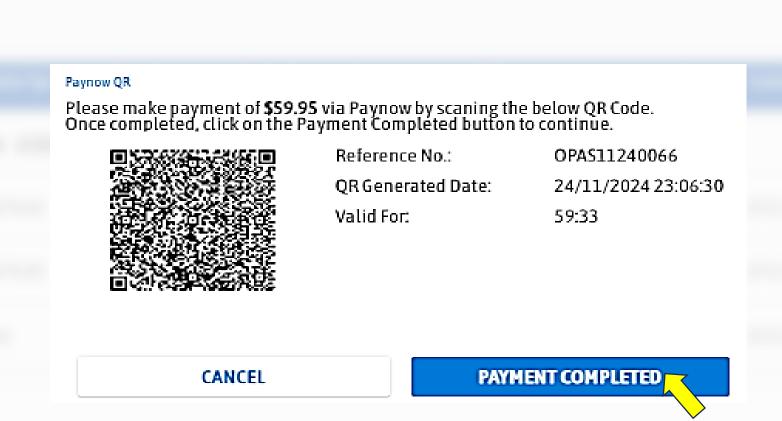
Pay via 'Company Account': This option is available for companies with an existing valid PSA Billing Account. For any company account payment inquiries, please write an email to psac-passcentre1@globalpsa.com. Select your preferred payment method and click "Proceed."

Payment Method		
Please select a payment method to proce	ed.	
O PayNow		
O Company Account		
CANCEL	PROCEED	



A Paynow QR code will be generated. Please open your bank app and scan the QR code to make the payment. Once you have made the payment, click "Payment Completed" and take note of the reference number.

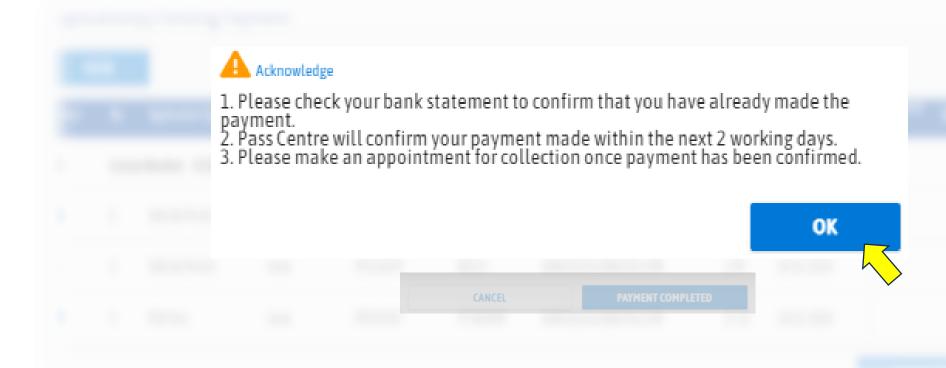
*Note: The generated QR code will remain valid for 1 hour. Please make the payment within this time frame.





Please acknowledge the following before you click "Ok":

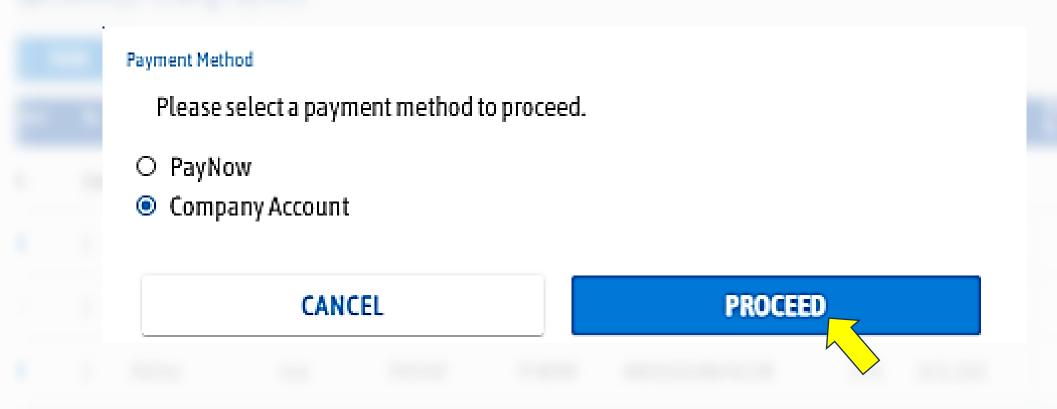
- Check your bank statement to confirm that the payment has been made.
- The Pass Centre will confirm the payment within the next 2 working days. You will receive an email with the 'Collection notice' once the payment has been confirmed.
- Make an appointment for collection after you have received the collection notice.



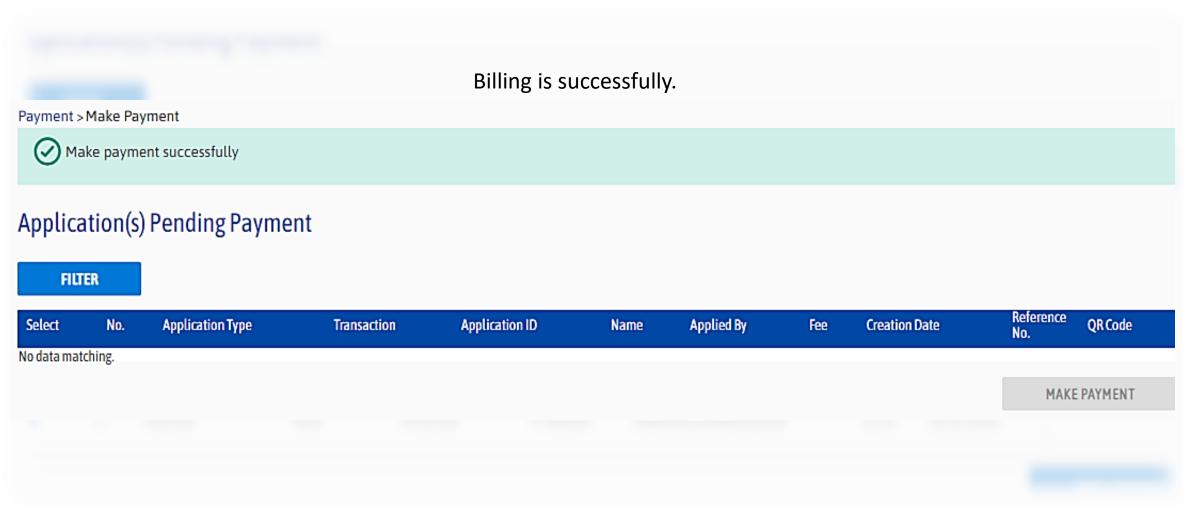


Payment by Company Account

Select 'Company Account' if you wish to pay the applications via the company billing account. Click 'Procced'.

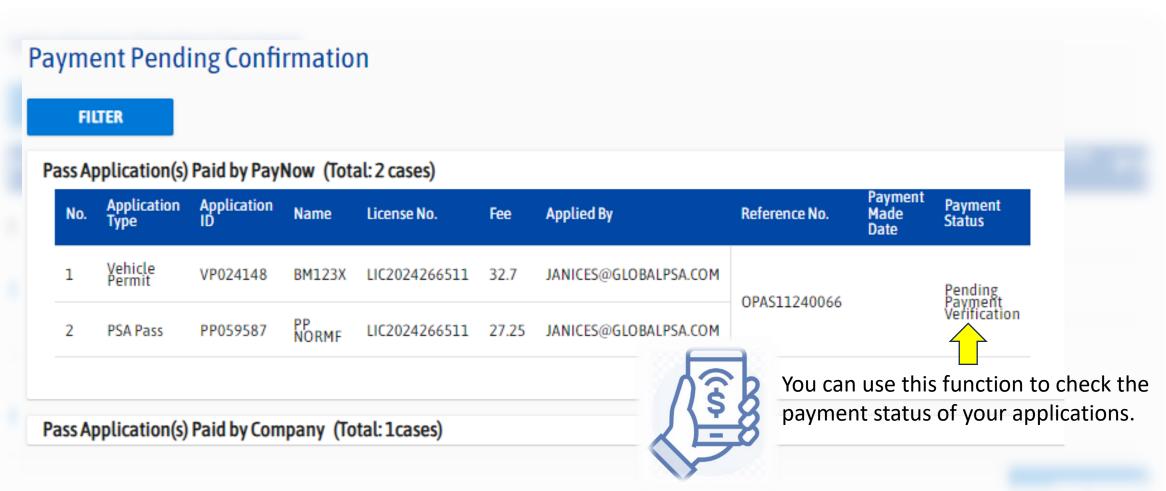








Check Payment Status





❖ 'Download Receipt'

You can download the receipts for the applications you have paid for online via Paynow. Click on the ^ icon to view the details of the paid applications. Receipts are available for download for 30 calendar days after the payment is confirmed.

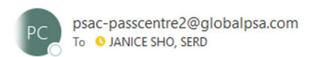
Payment History

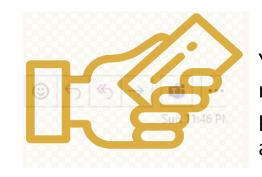
FILTER

No.	Date Confirmed Payment	Reference No.	Downloadable receipt (In Days)	Payment Status	Receipt			
1	24/11/2024	OPAS11240066	30 days	Pending to download receipt	TL006220241	124234551.pdf (Click link to do	ownload)	^
	Type PSA Pass Vehicle Permit	Transaction Issue Issue	Pass/Vehicle Permit/License No 940955 20241124LOR002		Name PP NORMF BM123X	License LIC2024266511 LIC2024266511	Fee 27.25 32.7	
2	24/11/2024	OPAS11240064	30 days	Pending to download receipt	<u>TL006020241124154824.pdf</u> (Click link to download)		•	



New UMS][SIT]COLLECTION NOTIFICATION





You will receive the collection notice via email once the payment has been verified and confirmed.

Collection of PSA Vehicle permit:

20241124LOR002

We are pleased to inform you that the PSA vehicle permit application for VP024148 20241124LOR002 is ready for collection. Please bring along this collection notice for the collection at PSA Pass Centre.

Collection of PSA vehicle permit must be within 30 calendar days upon receiving this advice. PSA Vehicle permits which are not collected after this period will be disposed and your application/renewal/replacement of PSA vehicle permit will be treated as cancelled.

ou are encouraged to make an appointment via this https://ipass.portnet.com/ipass-appt for a priority queue..

ocation	Office Address	Opening Hours
SA Pass Centre	No. 7B, Keppel Road, #01-28, Tanjong Pagar Complex, S089055	Mon - Fri, 8am - 5.00pm Closed on Public Holidays(Last queue number to be issued at 4.30pm.) Pass Centre is opened between 0800hrs to 1200hrs on the eve of New Year, Chinese New Year and Christmas.



Essential Information

will lead to longer waiting time for

Online payment is **not** available for temporary passes.



the collection.



Collection of PSA Pass will still require applicants to be in person for biometrics enrolment.



Thank You